

## Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date:	October 3, 2024
Time:	4:00 PM
Location:	3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member	Absent	BH
	Rich French	Member		RF
	William A Jones III	Prudential		WJ
	Chris Beal	Fire Chief		СВ
	Kevin Brailey	Deputy Chief		KB
	Ryan Jones	FF Union Rep		RJ
	Steve Rizzo	ОРМ		SR

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)		Action		
Item	Subject	Discussion	By:	Open/Closed
		The meeting was called to order at 4:03 PM		
	Prior Meeting Minutes	Meeting minutes for the September 5th, 2024 Meeting were reviewed and approved with correction.		
22924.09	Public Outreach	See prior minutes for earlier discussion. 6/2: No new outreach sessions are planned until the design develops. We anticipate scheduling Public Review sessions in September. SR to send Q & A document to Context for background information. 6/25: Discussed creating a web page on the BFD website for public updates. CB to work with the web designer to create. No time estimate for when the page will be up. 9/5: No update at this time. 10/3: The Cummaquid Heights Association has requested a presentation at their annual meeting on 10/27.	CB/SR	Open
32624.02	RECC	Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. 6/25: No Update for this meeting. 7/11: RECC agreements have been signed and the project is moving forward. Chief Beal will keep the committee appraised of impacts to the new fire station. 10/3: No update	СВ	Open
71124.01	Potential Funding	Chief Beal outlined potential funding sources. The committee endorsed the proposed course of action and offered support as necessary. 10/3:No update	СВ	Open

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)  Item Subject Discussion				Open/Closed
80824.01	Schematic Design Documents	Context presented the latest draft of the Schematic Floor Plans and Site Plan and discussed the plusses and minuses of the design features. 10/3: Design and Pricing continues based on earlier comments. Schematic Design Presentation will be made by the architects at the next Building Committee meeting.	<b>By</b> :	Open
100324.01	Outreach Presentation	KB & SR presented a draft of an updated set of slides for the committee's review and input. The slides are intended for use in presentations to the Committees and to the Public to continue the dialog around the need for a new station, the options explored, the chosen option, progress to date and look ahead.	CB, KB & SR	Open
100324.02	Schedule	OPM Steve Rizzo presented a Gannt Chart schedule of the overall project. The schedule is based on using the CM at Risk construction delivery method. SR will continuously update this chart as the work progresses. A copy of the chart is attached.	SR	Open
		Next building Committee Meeting is scheduled for Thursday, October		

Next building Committee Meeting is scheduled for Thursday, October 17rd, 2024 at 4:00 PM at the Fire Station

The Meeting was adjourned at 5:13 PM

## Barnstable Fire District New Fire Station Task Finish ID Task Name Start Mode Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr <u>-</u> Mon 7/1/24 Fri 7/11/25 **Design Phase** Schematic Design Mon 7/1/24 Fri 10/18/24 2 **11/12** 3 \_5 Prudential Tue 11/12/24 Tue 11/12/24 Committee Design Developme Tue 11/12/24 Tue 2/11/25 4 2/11 Tue 2/11/25 Tue 2/11/25 5 Prudential Committee Wed 2/12/25 Fri 7/11/25 6 5 Construction **Documents** \_5 Wed 2/12/25 Thu 4/10/25 60% Construction 8 5 90% Fri 4/11/25 Tue 6/10/25 Construction Fri 7/11/25 Fri 7/11/25 9 5 100% Construction 10 3 11 5 **Procurement** Fri 8/16/24 Mon 6/23/25 12 Apply to OIG for Fri 8/16/24 Thu 11/7/24 CM at Risk CM RFQ Fri 11/8/24 Wed 11/20/24 13 14 Thu 11/21/24 Mon 12/9/24 Selection Committee **12/10** Tue 12/10/24 Tue 12/10/24 15 Prudential Committee 16 CM RFP Fri 12/20/24 Fri 1/10/25 17 Selection Mon 1/13/25 Mon 1/13/25 Committee **1/14** 18 Tue 1/14/25 Tue 1/14/25 Prudential Committee Wed 1/15/25 Fri 2/14/25 19 Selection Committee **2/17** 20 Prudential Mon 2/17/25 Mon 2/17/25 Committee Page 1 of 2

## Barnstable Fire District New Fire Station Finish ID Task Task Name Start Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr Mode Trade Contractor Mon 2/17/25 Thu 3/13/25 21 **RFQs Issued** 3/14 22 Selection Fri 3/14/25 Fri 3/14/25 Committee 23 Fri 3/14/25 Thu 4/10/25 Trade RFPs Fri 4/11/25 24 Trade RFQs Wed 4/30/25 25 Preliminary GMP Thu 5/1/25 Tue 5/6/25 BFD annual Meetin Wed 5/7/25 Wed 5/7/25 26 Final GMP Wed 5/7/25 Mon 6/23/25 27 28 29 Mon 2/3/25 Wed 3/3/27 Construction Tour prospective Mon 2/3/25 Tue 4/1/25 30 spaces for the Water 7/1 Tue 7/1/25 Tue 7/1/25 31 Procure **Temporary Space** for Water Build out Water Tue 7/1/25 Mon 11/3/25 32 Department Space Relocated Water Tue 11/4/25 Mon 33 \_5 Department 11/24/25 CM Contract Awarc Tue 6/24/25 Fri 7/11/25 34 35 5 CM Mobilization Mon 7/14/25 Mon 8/11/25 36 CM Purchasing Mon 7/14/25 Fri 9/5/25 and awards Site Clearing and PiTue 11/25/25 Mon 12/15/25 37 Construction of Tue 12/16/25 Fri 1/15/27 38 **New Station** FF&E in New Statio Mon 1/18/27 Fri 2/26/27 39 3 Move Fire Departm Mon 3/1/27 Wed 3/3/27 40