



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: March 21, 2024
 Time: 4:00 PM
 Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Peggy Bernard	Member	Absent	PB
	Bill Quinn	Member		BQ
	Peter Bergin	Member		PFB
	Brian Hickey	Member	Absent	BH
	Rich French	Member		RF
	William A Jones III	Prudential	Absent	WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief		KB
	Ryan Jones	FF Union Rep	Absent	JW
	Steve Rizzo	OPM		SR

Meeting Notes

Item	Subject	Discussion	Action By:	Open/Closed
	Prior Meeting Minutes	Meeting minutes for the February 29th Meeting were reviewed and approved by the committee		Closed
22924.05	RFQ Process	RFQ's for design services are due on March 20 at 2:00 PM, These will be opened at that time by Steve Rizzo and Chris Beal and reviewed by them for completeness. Any incomplete responses will be set aside. The remaining complete responses will be catalogued and distributed to the Building Committee electronically. Original responses will be kept at the Fire Department. Steve Rizzo & Chris Beal (?) will begin calling references provided. 3/21/24: 6 RFQ responses were received and distributed on March 20, 2024. Also distributed were the Designer Selection scoring sheets to each member.		Closed
22924.06	RFQ Review	RFQ's were reviewed and scored by those in attendance. Three were selected out of the six from which Fixed Fee Proposals will be solicited. 3/21/24: Additional review will occur at the next meeting with those not in attendance.	ALL	Open
22924.09	Public Outreach	The Building Committee asked Peggy Bernard to keep a listing of responses to public questions about the new Fire Station. Each Committee member was asked to forward any and all ideas on topics such as why does the station need to be replace, what advantages/benefits will be gained by the new station, etc. 3/21/24: No discussion of this topic occurred.	ALL	Open
32124.01	References	Chris will call the references of the three top RFQ Respondents and report back to the committee on the results.	CB	Open

Meeting Notes

Item	Subject	Discussion	Action By:	Open/Closed
32124.02	Article 97	The group was updated on ongoing discussions with the Exec. Office of Energy, Environment & Atmosphere (EOEEA) regarding the use of land at 1841 Phinney's Lane which is protected Public Land. A meeting is planned with EOEEA on Friday March 22 to discuss the issues surrounding the use of the land.	CB - SR	Open
32124.04	Budget	There was some discussion around the budget fo the project. Steve noted the committee members keep in mind the numbers being used currently do not include premiums that would be incurred for high efficiency or zero carbon options. Such options will be evaluated during design, on a cost-benefit basis and included only if approved by the voters as part of the overall project construction budget.	SR	Open

Next building Committee Meeting is scheduled for Thursday, March 26, 2024 at 4:00 PM at the Fire Station