



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: August 8, 2024
Time: 4:00 PM
Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member	Absent	BH
	Rich French	Member		RF
	William A Jones III	Prudential		WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief	(via ZOOM)	KB
	Ryan Jones	FF Union Rep	Absent	RJ
	Brian Tyson	FF Captain	Working Group	BT
	J Neil Tuepker	FF Captain	Working Group	NT
	Ryan Smith	FF/MM Lieutenant	Working Group	RS
	Michael Watts	FF	Working Group	MW
	Steven Bunker	FF	Working Group	SB
	Jeff Shaw	Context Architecture		CTX
	Ellen Light	Context Architecture		CTX
	Jisa Johnson	Context Architecture	(via ZOOM)	CTX
	Steve Rizzo	OPM		SR

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
The meeting was called to order at 4:05 PM				
	Prior Meeting Minutes	Meeting minutes for the July 11th, 2024 Meeting were reviewed and approved.		
22924.09	Public Outreach	See prior minutes for earlier discussion. 6/2: No new outreach sessions are planned until the design develops. We anticipate scheduling Public Review sessions in September. SR to send Q & A document to Context for background information. 6/25: Discussed creating a web page on the BFD website for public updates. CB to work with the web designer to create. No time estimate for when the page will be up. 8/8: No update at this time.	CB	Open
32624.02	RECC	Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. 6/25: No Update for this meeting. 7/11: RECC agreements have been signed and the project is moving forward. Chief Beal will keep the committee apprised of impacts to the new fire station. 8/8: The RECC project has received a grant. Design of the RECC Facility has begun.	CB	Open
62524.01	Space Planning	Context presented the first draft of the space program for the new station. A new version will be issued based on comments from the committee. 7/11: The committee reviewed second draft of the Space Needs document and provided comments to the individual spaces. Review of certain Fire Fighter areas were referred to the Working Group for additional review. CTX to incorporate comments for the next issue of the document. 8/8: The 4th Edition of the space planning document was reviewed and accepted		Closed

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
71124.01	Potential Funding	Chief Beal outlined potential funding sources. The committee endorsed the proposed course of action and offered support as necessary. 8/8: A meeting with our state reps will be arranged once the Schematic Designs are in hand.	CB	Open
80824.01	Schematic Design Documents	Context presented the first draft of the Schematic Floor Plans and Site Plan and discussed the plusses and minuses of the design features. It was noted the size of the building is much larger than anticipated. All parties were asked to submit ideas to reduce the building size.	ALL	Open

Next building Committee Meeting is scheduled for Thursday, September 5th, 2024 at 4:00 PM at the Fire Station

The Meeting was adjourned at 5:05 PM